

## ISATS User Account Updates – 03/19/2024

An updated version of ISATS was released on March 19, 2024. While the overall functionality and purpose of the application is mostly unchanged, there were two changes that require user action:

Starting 03/19, users are now required to login with their email address, rather than their former username. If you are unsure of the email account linked to your ISATS account, please contact [dot.bde.geowastesupport@illinois.gov](mailto:dot.bde.geowastesupport@illinois.gov) for assistance.

After entering your email address and current password to log in to ISATS for the first time after the 03/19 update, you will be required to change your password. If you do not know your current ISATS account password, please see the below section “Forgotten Account Password”.

The new password must minimally meet the password security requirements outlined below. To update your password, please follow the following steps:

- 1) Enter your email address and current password on the ISATS login page, click Login.
- 2) Users will automatically be redirected to a page to change their password. The new password must meet the following requirements:

### Change Password

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You are required to change your password, after you complete the password update you will be redirected to the home page. You can enter your new password below.

**Passwords:**

- Must be at least eight (8) characters in length
- Must include:
  - At least one Alphabetic character Aa Bb Cc ... Zz (can be lower or upper case)
  - AND
  - At least one Numeric character 0 1 2 3 4 5 6 7 8 9
  - or
  - Special character @ \$ ! % \* # ? & { } , . < > ; : / | \ ` ~ ^ \_ -

New Password: \*

Confirm New Password: \*

[Change Password](#)

- 3) After entering the new password and confirming it, select Change Password.

### **Forgotten Account Password**

If you have forgotten your current ISATS account password:

- 1) Click the “Need Password?” button on the login page. You will then be required to enter your email address. Enter email address and click Submit button.

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## Need Password

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You can use the form below to generate a new ISATS password or to initiate a password reset if you have forgotten your current password. Enter your email address below and click submit. You will receive an email with additional instructions for completing the setup or reset.

Email Address:\*

Submit

This message will then show:

## Need Password

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**Thank you, a password email has been sent to your email account. Simply follow the instructions in the email to complete the set up or reset.**

- 2) Check your email which will contain a link to reset your password. The email will look like the following:

IDOT Site Assessment Tracking System (ISATS) - Password Reset



ISATS Site Administrator <DOT.BDE.Geo\

To

[Redacted]

Thank you for your interest in ISATS. We have received a request to reset your password, please click the link below to complete the reset. If you did not make this request please ignore this email.

[https://isatstest.dot.illinois.gov/password.aspx?q=\[Redacted\]](https://isatstest.dot.illinois.gov/password.aspx?q=[Redacted])

- 3) Click the link in email. This will bring you to the ISATS site where a new password will be generated for you. You will see the following message:

## Need Password

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**Thank you, your password has successfully been set up / reset and is shown below. You can start using this password immediately.**

**To change your password onced signed in, simply click the Account Info link from the top site navigation and then the Change Password button.**

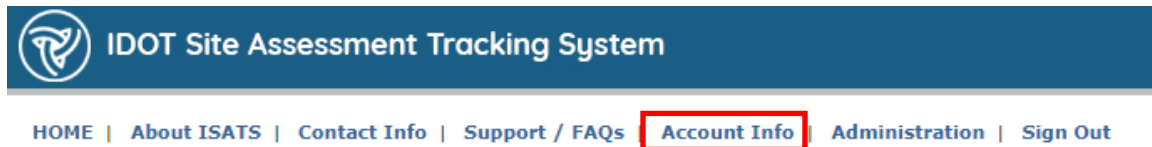
Password: Xf5\*17Qn

Sign In

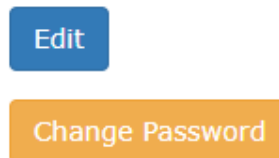
- 4) Make note of your new password. Once you click Sign In, you will be redirected to the home page of the site. Login in to ISATS using your email address and the newly issued password.

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- 5) Once signed in to ISATS, you can change your password from the auto-generated password to something easier to remember by going to Account Info in the top navigation:



- 6) Then on that page, click the Change Password button.



Most browsers will automatically remember your ISATS email address and password after you login for the first time with your new credentials. If you are unable to access your account using the above procedures, please contact [dot.bde.geowastesupport@illinois.gov](mailto:dot.bde.geowastesupport@illinois.gov) for assistance.